



# **Samagam Samiti - NSB Bangalore Alumni Association**

## **Rules and Regulations of the Association**

- 1. Name of the Association:** Samagam Samiti - Hereafter referred to as the alumni association of NSB Bangalore.
- 2. Registered Office:** The registered office of the association shall be at NSB Campus.
- 3. Aims and Objectives of the Association:**
  - Unite former NSB Academy students for networking, knowledge sharing, and career advancement.
  - Create a venue for institutional memories, affiliations, and traditions.
  - Maintain continuity across the institution by connecting previous and present students, staff, and administration.
  - Maximize alumni expertise for knowledge-sharing programs, including professional lectures, experiential learning activities, training, and conferences.
  - Promote gatherings, sports, and cultural competitions.
  - Assist and encourage excellent alumni to pursue higher education.
  - Engage alumni in enhancing the institution's infrastructure.
  - Establish an Alumni Scholarship Fund for impoverished students who demonstrate merit.
  - Receive/raise/collect donations, funds, and other receipts for the fulfillment of the aims and objectives of the Association, to utilize such funds as determined by the Executive Committee.
- 4. Patron:** The President of the Trust shall be the Patron of the Association.
- 5. Membership:**
  - Honorary Members: Trustees, serving, retired, and former staff of the Institution shall be Honorary Members.
  - Life Member: Any individual who has completed a designated course of study in the institution.



## **6. Membership Fee:** Life Member: One-time subscription of Rs. 400/-.

- The one-time subscription fee may be revised after discussion in the Executive Committee and approval of National Educational Trust.
- All Life Members shall have the right to vote or be a candidate for any elected post.

## **7. Management of the Association:**

- The Executive Committee shall manage the day-to-day activities of the Association.
- The Executive Committee shall consist of:
  - a. President: Principal is the ex officio President.
  - b. Vice President (Elected)
  - c. Secretary: nominated by the president from among the faculty.
  - d. Two Joint Secretaries (Elected)
  - e. Treasurer: nominated by the president from among the faculty.
  - f. Five members (Elected).
- The Executive Committee may co-opt members from time to time for efficient functioning.

## **8. Election of the Office Bearers of the Executive Committee:**

- All Life Members of the association will be eligible for election.
- The election shall take place at the Triennial General Body Meeting.
- The term of office of the elected members of the Executive Committee shall be for three years, with the possibility of reelection.
- The right to accept the resignation of an office bearer/member of the Executive Committee shall vest with the Executive Committee.

## **9. Duties of the Executive Committee:**

- Manage the day-to-day activities of the Association.
- Prescribe detailed guidelines/rules and regulations for various activities.
- Ensure continuous communication among members.
- Maintain the accounts of the Association and arrange for auditing.



## 10. Duties of the Office Bearers of the Association:

- **Patron:**

- Advise the Executive Committee regarding the smooth and efficient functioning of NESTSS.
- Decide about any unresolved disputes, with the decision being final and binding.

- **President:**

- Preside over all affairs of the Association and Executive Committee Meetings.
- Allocate suitable responsibilities to members.
- Be one of the signatories for any financial transaction.

- **Vice-President:**

- Act as President in the absence of the President.
- Preside over committee meetings in the absence of the President.

- **Secretary:**

- Manage all affairs of the Association.
- Convene meetings, preserve records, and sign bills and receipts.
- Carry out all correspondence.
- Receive subscriptions and compile financial statements triennially.

- **Joint Secretaries:**

- Assist the Secretary in discharging duties.
- Carry out duties assigned by the Executive Committee.
- Assume charge as Secretary when requested by the Executive Committee.

- **Treasurer:**

- Keep accounts of the general funds and maintain financial records.
- Be responsible for financial transactions and audit preparation.
- Submit audited statements to the General Body.

- **Committee Members:**

- Participate in all meetings and deliberations of the Executive Committee.



**11. General Body Meetings:** Annual General Body Meeting (AGM) shall be held at least once a year with a minimum 21 days' notice.

- Agenda drawn by the Executive Committee.
- Quorum for the general body meeting shall be a minimum of one-third of total members or 50 members, whichever is less.
- Special general body meetings may be convened with a minimum of 21 days' notice.

**12. Ordinary Meetings:**

- Executive Committee meetings held at least twice a year or as frequently as necessary.

**13. Financial Management:**

- Various sources contribute to the Association's income.
- Executive Committee decides membership fees.
- Power to invest excess funds in bank fixed deposits.
- Financial year from April 1 to March 31.
- Annual audit by a certified Auditor appointed by members.

**14. Agenda:**

- Subjects for meetings mentioned in the agenda circulated one week in advance.

**15. Minutes of the Meeting:**

- Proceedings recorded in a minute's book maintained for the purpose.

**16. Amendments to the Constitution:**

- Life members eligible to propose amendments.
- Proposed amendments submitted in writing at least 21 days prior to AGM.
- Amendments passed if two-thirds of members present in the AGM support them.

**17. Dispute:**

- Unresolved disputes referred to the Patron and President, with their decision being final and binding.



#### **18. Dissolution Clause:**

- In the event of dissolution, assets transferred to the general funds of National Educational and Social Trust.